

**Beaufort County Community College
Faculty Senate Meeting
March 26, 2013**

Members Present:

Dell Enecks, Jay Anders, Aino Jackson, Dana Sauls, Kimberly Mullis, Jeanne Martin, Michele Manning, Judith Meyer, Donna Dunn, Dell Hagwood, Denise King, Cynthia King, Ken Robol, Teresa Crozier, Becky Leach, Angela Boyd, Michelle Lieberman, Pat Walker

Call to Order:

Jay Anders called the meeting to order at 12:05pm.

Minutes:

Dell Enecks motioned to approve the Faculty Senate Meeting minutes from February 12, 2013. Jeanne Martin seconded. Motion carried.

Treasurer' Report:

Michele reported a balance of \$353.85 and 38 paid members.

Old Business:

Committee Updates:

- **Administrative Council**
 - Nothing to report.
- **Planning Council**
 - Nothing to report.
- **Board of Trustees**
 - Nothing to report.
- **Faculty Affairs**
 - Judith Meyer reported survey results for:
 - Faculty wearing cap and gown at graduation: 8 voted yes if college purchased, 1 voted yes and would purchase, 11 voted no.
 - Faculty/Staff directory: 22 voted yes, none voted against.
 - Standard email address: 22 voted yes, none voted against.
 - Wording change to Bylaws regarding appointment of members to committee: 22 voted yes, 1 voted no.

Amendment of By-Laws

Article V

Duties of Officers

Section 1. It shall be the duty of the President to preside over meetings of the Senate, to call and preside over meetings of the Faculty Council, to call special meetings of the Senate as approved by the Faculty Council or as petitioned by one-fourth of the members of the Senate, to appoint ad hoc committees as

needed, to represent the faculty at meetings of the Administrative Council and the Board of Trustees, to inform the faculty of the proceedings of those meetings, and to appoint members to campus-wide committees as requested.

- Judith reported there were five name plates missing on the plaque for faculty member of the year. She will purchase the name plates and mount on plaque.
- Updates to the campus calendar are reported to Tricia Woolard.
- Judith presented a list of suggestions from faculty for enhancing the growth of the college. Suggestions read are attached.
- Concerns were discussed about the ability to evaluate chairpersons anonymously.
- **Student Affairs**
 - Nothing to report.
- **Instructional Affairs**
 - Jeanne Martin reported for Lynne Modlin the 2014-2015 Instructional Calendar has been presented to Senior Staff. She is waiting for Senior Staff to review before presenting to Faculty Senate for vote. There was discussion about scheduling Registration and FWD days separate.

New Business:

- Selection of 2013 Faculty Senate Officers presented:
 - President – Jeanne Martin
 - Vice President – Michele Manning
 - Treasurer – Dell Hagwood
 - Secretary – Dana SaulsDell Enecks made the motion to approve the slate of officers. Donna Dunn seconded the motion. Motion carried.
- Faculty to explore methods of improving online instruction such as eliminating technical barriers and using tools such as Skype. Ken Robol motioned to have Online Standards committee develop a survey seeking input from faculty regarding methods of improving online instruction. Dell Hagwood seconded the motion. Motion carried.
- Faculty Senate Standing committee members and chairpersons need to be filled by next meeting. The current committee membership is attached.
 - Faculty Affairs Committee:
 - Michelle Lieberman (chair) to replace Judith Meyer. Judith Meyer motioned to elect Michelle as chairperson. Dell Hagwood seconded the motion. Motion carried. Ben Cole and Aino Jackson will need replacing.
 - Student Affairs:
 - Becky Leach to replace Caroline Hardee.
 - Instructional Affairs:
 - Aino Jackson to replace Becky Leach. Will need someone to replace Grace Ann Whitley and Jeanne Martin.

- The next Faculty Senate Meeting will be held April 23, 2013.in combination with the Spring Luncheon. Jeanne Martin suggested inviting Dr. Crystal Ange to welcome her in the new role as Vice President of Academics.

Adjournment:

- Aino Jackson motioned to adjourn. Donna Dunn seconded. Meeting adjourned at 12:40.

Respectfully submitted,
Aino Jackson, Secretary

Minutes were approved at the April 23, 2013 Faculty Senate Meeting.
Forwarded to Jennie Singleton and Almeta Woolard.